

Digitization so far.....

6th January 2009

The digitization Committee met and approved the selection of TSCPL for the bid process management of the digitization project.

11th February 2009

Legal agreement signed between NMML and TSCPL for the procurement process for digitization.

10th March 2009

EOI advertisement in all the major dailies

13th and 14th March 2009

Two day Conference at NMML on "Best Practices in Digitization"

18th March 2009

Pre bid meeting for EOI

25th March 2009

Responses to queries by vendors uploaded on NMML website.

9th April 2009

Extended last date for submission of EOI. Valid tenders from 40 bidders opened.

11th May 2009

10 vendors short-listed for Request For Proposal

5th June 2009

RFP and Terms of Reference issued to short listed vendors

Pre bid meeting for short listed vendors 18th June 2009



Ms Sharma of the project management team at NMML explaining the catalogue fields for manuscripts.

A Pre-bid meeting for the short listed vendors for “Digitization of NMML Archives” project was held on 18th June 2009, 2:00 PM at Seminar Hall, NMML, Teen Murti Bhawan, New Delhi-11. The Meeting was attended by Dr. Susan Sharma, Coordinator, Digitization along with other key people of NMML involved in the digitization project, Mr. Sanjay Saxena, M.D. TSCPL (Bid Processing Consultants) along with three other team members of TSCPL and the 10 Solution Providers along with their consortium members.

The key points discussed were as follows:-

- Volume of photographs and manuscripts for digitization.
- Project duration was stated as approximately 4 years.
- Financial Form of the RFP was discussed.
- Payment Terms needs to be looked into.
- Weight age of IDMS and digitization work in the project was discussed.
- Shifts the vendor can work and whether the vendor can work seven days or not

- Evaluation criteria for evaluating the winner of the bid.
- Scope of the work was clarified.
- Handling of the artifacts.



One of the bidders voicing his concerns about protecting the artifacts, which are old and brittle.

- The number of file formats in which the output is desired and the option for storing the output in multiple formats or using the latest technology software to make multiple formats whenever required was discussed in detail.
- The stress test and its options.
- The definition of an artifact and a record in context to the NMML digitization project was clarified by NMML staff and TSCPL.
- Concurrent IDMS user load and the data load were discussed.
- The metadata creation for different NMML holdings.
- Restoration and preservation of the damaged artifact.
- NMML's part and the vendors input in term of setting up of the digitization center
- The types of scanners to be used for digitization of different NMML holdings.
- Technical specifications such as output file formats, microfilm sizes, required microfilm output is color or black and white, NMML holdings are negatives or positives and other technical details.
- Pricing of microfilming.
- The requirement of MoU or LoA.
- Copy right / IPR issues.
- IDMS source code.
- Minimum output of digitized images by the vendor was discussed and whether NMML is in a position to give the stated number of holdings for digitization to the vendor.

- More details about Web Content Management were asked.
- Incorporation of Audio/ Video files in the IDMS was clarified.
- Most vendors stressed upon extension of time for submitting the RFP.



A section of the vendors who participated

- Disaster Recovery setup issues were sorted out
- The criteria to be kept in mind while calculation the price to be quoted for digitization was asked by the vendors.
- Invisible water marking specifications were cleared out by the vendors.
- Web Hosting and Public access of NMML holdings.
- OCR licensing and OCR requirement.
- The NMML team displayed typical samples of the NMML holdings to be digitized.



Ms Sengupta replying to a query.

The under mentioned vendors were present along with their consortium partners

1. Newgen Software Technologies Ltd.
2. CMC Ltd
3. HTC Global services
4. HCL Infosystems Ltd
5. Sundarayya Vigyan Kendram
6. AEL Data Pvt Ltd
7. Virgo Softech Ltd
8. Vicisoft Technologies Ltd.
9. Nine Star Information Technologies Ltd.
10. Tata Consultancy Services Ltd.

All the participants raised queries on the RFP document with the exception of the representative from **Virgo Softech Ltd.**